HRMT19014 *Human Resources Planning, Recruitment & Selection*

Term 2 - 2026

Profile information current as at 23/01/2025 12:05 am

General Information

Overview

In the dynamic business and employment environment, it is critical that Human Resource (HR) practitioners understand how to assist organisations to attract and retain talented people. This unit will provide you with an overview of the functions of human resource planning, recruitment and selection, including the associated legal and ethical issues. You will learn how to plan for an organisation's future staffing needs, how to identify methods to attract, recruit and select employees, and how to use HR information systems and HR analytics to support business strategy.

Details

Career Level: *Undergraduate*
Unit Level: *Level 2*
Credit Points: *6*
Student Contribution Band: *10*
Fraction of Full-Time Student Load: *0.125*

Pre-requisites or Co-requisites

Prerequisite: HRMT11011
Important note: Students enrolled in a subsequent unit who failed their pre-requisite unit, should drop the subsequent unit before the census date or within 10 working days of Fail grade notification. Students who do not drop the unit in this timeframe cannot later drop the unit without academic and financial liability. See details in the [Assessment Policy and Procedure (Higher Education Coursework)](#).

Offerings For Term 2 - 2026

- Melbourne
- Online
- Sydney

Attendance Requirements

All on-campus students are expected to attend scheduled classes – in some units, these classes are identified as a mandatory (pass/fail) component and attendance is compulsory. International students, on a student visa, must maintain a full time study load and meet both attendance and academic progress requirements in each study period (satisfactory attendance for International students is defined as maintaining at least an 80% attendance record).

Website

[This unit has a website, within the Moodle system, which is available two weeks before the start of term. It is important that you visit your Moodle site throughout the term. Please visit Moodle for more information.](#)

Class and Assessment Overview

> **Information for Class and Assessment Overview has not been released yet.**
> This information will be available on Monday 18 May 2026

CQUniversity Policies

All University policies are available on the [CQUniversity Policy site](#).
You may wish to view these policies:

- Grades and Results Policy
- Assessment Policy and Procedure (Higher Education Coursework)
- Review of Grade Procedure
- Student Academic Integrity Policy and Procedure
- Monitoring Academic Progress (MAP) Policy and Procedure – Domestic Students
- Monitoring Academic Progress (MAP) Policy and Procedure – International Students
- Student Refund and Credit Balance Policy and Procedure
- Student Feedback – Compliments and Complaints Policy and Procedure
- Information and Communications Technology Acceptable Use Policy and Procedure

This list is not an exhaustive list of all University policies. The full list of University policies are available on the [CQUniversity Policy site](#).

Previous Student Feedback

Feedback, Recommendations and Responses
Every unit is reviewed for enhancement each year. At the most recent review, the following staff and student feedback items were identified and recommendations were made.

Feedback from SUTE comments and emails.

Feedback
Students were appreciative of the teaching quality, knowledge, resources, support and friendly approachable teaching team.

Recommendation
Keep up the commitment and engagement level and standard of the unit coordination, teaching, communication and support. Keep updating the text book, weekly contents, lecturer videos, workshop plans, assessment cases and other Moodle resources every year.

Feedback from SUTE comments phone conversations and emails.

Feedback
Most students could not attend noon workshop in the earlier weeks during work hours. When the evening workshops and drop-in sessions were introduced, the levels of attendance, engagement and satisfaction were higher.

Recommendation
Schedule workshops to accommodate student requirements where possible and break down the 2-hours workshop in 1-hour recorded workshop and 1-hour unrecorded drop-in session for customised support.

Feedback from SUTE comment

Feedback
A few students commented on the lack of clarity in assessment task details and delay in providing the additional assessment tips. Some students also found the assessment 2 feedback inadequate.

Recommendation
Make all additional assessment tips or support videos available in the assessment tile before week one. Review the assessment task details for further clarity and mention all additional resources in the task description. Ensure that more detailed in-text and customised feedback is provided for assessment 2.

Unit Learning Outcomes

Information for Unit Learning Outcomes has not been released yet.
This information will be available on Monday 18 May 2026

Alignment of Learning Outcomes, Assessment and Graduate Attributes

Information for Alignment of Learning Outcomes, Assessment and Graduate Attributes has not been released yet.
This information will be available on Monday 18 May 2026

Textbooks and Resources

Information for Textbooks and Resources has not been released yet.
This information will be available on Monday 22 June 2026

Academic Integrity Statement

Information for Academic Integrity Statement has not been released yet.
This unit profile has not yet been finalised.