

## In Progress

Please note that this Unit Profile is still in progress. The content below is subject to change.



# COIT20252 *Business Process Management*

## Term 1 - 2025

Profile information current as at 22/11/2024 10:33 pm

All details in this unit profile for COIT20252 have been officially approved by CQUniversity and represent a learning partnership between the University and you (our student). The information will not be changed unless absolutely necessary and any change will be clearly indicated by an approved correction included in the profile.

## General Information

### Overview

In an increasingly complex and volatile business environment, efficient business processes are core to an organisation and its business partners in order to accomplish organisational goals. Managing business processes is vital to the designing and managing of organisations. This unit introduces you to the concepts of Business Process Management (BPM) and workflow within organisations. More specifically, this unit outlines concepts, methodologies and phases of BPM, with applicability to a wide range of domains. During the term, you are required to apply techniques to assess and recommend organisational processes. In addition, you will evaluate current business processes and propose improvements that align with organisational strategy. This unit provides you with the skills required to develop a report that: defines and models streamlined business processes; recommends improvements and sustainable practices; and identifies potential organisational change issues.

### Details

Career Level: *Postgraduate*

Unit Level: *Level 9*

Credit Points: 6

Student Contribution Band: 8

Fraction of Full-Time Student Load: 0.125

### Pre-requisites or Co-requisites

Pre-requisites: COIT20250 e-Business Systems Anti-requisites: COIT20235 Business Process Modelling

Important note: Students enrolled in a subsequent unit who failed their pre-requisite unit, should drop the subsequent unit before the census date or within 10 working days of Fail grade notification. Students who do not drop the unit in this timeframe cannot later drop the unit without academic and financial liability. See details in the [Assessment Policy and Procedure \(Higher Education Coursework\)](#).

### Offerings For Term 1 - 2025

- Brisbane
- Melbourne
- Online
- Sydney

### Attendance Requirements

All on-campus students are expected to attend scheduled classes – in some units, these classes are identified as a mandatory (pass/fail) component and attendance is compulsory. International students, on a student visa, must maintain a full time study load and meet both attendance and academic progress requirements in each study period (satisfactory attendance for International students is defined as maintaining at least an 80% attendance record).

### Website

[This unit has a website, within the Moodle system, which is available two weeks before the start of term. It is important that you visit your Moodle site throughout the term. Please visit Moodle for more information.](#)

## Class and Assessment Overview

Information for Class and Assessment Overview has not been released yet.

This information will be available on Monday 13 January 2025

## CQUniversity Policies

**All University policies are available on the [CQUniversity Policy site](#).**

You may wish to view these policies:

- Grades and Results Policy
- Assessment Policy and Procedure (Higher Education Coursework)
- Review of Grade Procedure
- Student Academic Integrity Policy and Procedure
- Monitoring Academic Progress (MAP) Policy and Procedure – Domestic Students
- Monitoring Academic Progress (MAP) Policy and Procedure – International Students
- Student Refund and Credit Balance Policy and Procedure
- Student Feedback – Compliments and Complaints Policy and Procedure
- Information and Communications Technology Acceptable Use Policy and Procedure

This list is not an exhaustive list of all University policies. The full list of University policies are available on the [CQUniversity Policy site](#).

## Previous Student Feedback

### Feedback, Recommendations and Responses

Every unit is reviewed for enhancement each year. At the most recent review, the following staff and student feedback items were identified and recommendations were made.

#### Feedback from Unit Coordinator and Teaching Team

##### **Feedback**

In the rapidly evolving age of generative artificial intelligence, it is becoming imperative to encourage in-class activities to promote understanding of critical thinking and observation.

##### **Recommendation**

As part of the in-class activities, implement a reflective writing exercise related to the topic that incorporates generative artificial intelligence, allowing for observable engagement.

#### Feedback from Unit Coordinator

##### **Feedback**

Given the growing importance of technology in business processes, further training on an automation tool that facilitates process improvement should be considered.

##### **Recommendation**

Design a hands-on tutorial activity that demonstrates how to automate workflows using an automation platform, such as Zapier or Bardeen, to highlight practical process optimisation applications.

## Unit Learning Outcomes

Information for Unit Learning Outcomes has not been released yet.

This information will be available on Monday 13 January 2025

## Alignment of Learning Outcomes, Assessment and Graduate Attributes

Information for Alignment of Learning Outcomes, Assessment and Graduate Attributes has not been released yet.

This information will be available on Monday 13 January 2025

## Textbooks and Resources

Information for Textbooks and Resources has not been released yet.

This information will be available on Monday 17 February 2025

## Academic Integrity Statement

Information for Academic Integrity Statement has not been released yet.

This unit profile has not yet been finalised.