



AVAT13025 Aviation Placement

Term 1 - 2024

Profile information current as at 05/09/2024 01:18 pm

All details in this unit profile for AVAT13025 have been officially approved by CQUniversity and represent a learning partnership between the University and you (our student). The information will not be changed unless absolutely necessary and any change will be clearly indicated by an approved correction included in the profile.

General Information

Overview

Aviation Placement is designed to provide you with practical experience in the application of theoretical concepts and knowledge in a host organisation in Australia that has relevance to your career goals. The number of hours expected over the course of the unit is up to 240 hours. You will be assessed on the completion of specific work during your placement that is of mutual benefit to you and the organisation. You must work with your placement provider to complete a placement plan that is beneficial to the provider and of sufficient technical content to meet the academic requirements of the course. During the placement, you will go out into the workforce to apply and practice the skills and knowledge you've gained at CQU. Placement prepares you for accreditation as a professional in your field and supports you to be 'work ready' when you leave university.

Details

Career Level: *Undergraduate*

Unit Level: *Level 3*

Credit Points: *12*

Student Contribution Band: *8*

Fraction of Full-Time Student Load: *0.25*

Pre-requisites or Co-requisites

Students are required to pass 120cps of Airline and Airport Operations major.

Important note: Students enrolled in a subsequent unit who failed their pre-requisite unit, should drop the subsequent unit before the census date or within 10 working days of Fail grade notification. Students who do not drop the unit in this timeframe cannot later drop the unit without academic and financial liability. See details in the [Assessment Policy and Procedure \(Higher Education Coursework\)](#).

Offerings For Term 1 - 2024

- Cairns
- Online

Attendance Requirements

All on-campus students are expected to attend scheduled classes - in some units, these classes are identified as a mandatory (pass/fail) component and attendance is compulsory. International students, on a student visa, must maintain a full time study load and meet both attendance and academic progress requirements in each study period (satisfactory attendance for International students is defined as maintaining at least an 80% attendance record).

Website

[This unit has a website, within the Moodle system, which is available two weeks before the start of term. It is important that you visit your Moodle site throughout the term. Please visit Moodle for more information.](#)

Class and Assessment Overview

Recommended Student Time Commitment

Each 12-credit Undergraduate unit at CQUniversity requires an overall time commitment of an average of 25 hours of study per week, making a total of 300 hours for the unit.

Class Timetable

[Regional Campuses](#)

Bundaberg, Cairns, Emerald, Gladstone, Mackay, Rockhampton, Townsville

[Metropolitan Campuses](#)

Adelaide, Brisbane, Melbourne, Perth, Sydney

Assessment Overview

1. **Professional Practice Plans (learning plans)**

Weighting: 20%

2. **Workplace Project**

Weighting: 80%

Assessment Grading

This is a graded unit: your overall grade will be calculated from the marks or grades for each assessment task, based on the relative weightings shown in the table above. You must obtain an overall mark for the unit of at least 50%, or an overall grade of 'pass' in order to pass the unit. If any 'pass/fail' tasks are shown in the table above they must also be completed successfully ('pass' grade). You must also meet any minimum mark requirements specified for a particular assessment task, as detailed in the 'assessment task' section (note that in some instances, the minimum mark for a task may be greater than 50%). Consult the [University's Grades and Results Policy](#) for more details of interim results and final grades.

CQUniversity Policies

All University policies are available on the [CQUniversity Policy site](#).

You may wish to view these policies:

- Grades and Results Policy
- Assessment Policy and Procedure (Higher Education Coursework)
- Review of Grade Procedure
- Student Academic Integrity Policy and Procedure
- Monitoring Academic Progress (MAP) Policy and Procedure – Domestic Students
- Monitoring Academic Progress (MAP) Policy and Procedure – International Students
- Student Refund and Credit Balance Policy and Procedure
- Student Feedback – Compliments and Complaints Policy and Procedure
- Information and Communications Technology Acceptable Use Policy and Procedure

This list is not an exhaustive list of all University policies. The full list of University policies are available on the [CQUniversity Policy site](#).

Unit Learning Outcomes

On successful completion of this unit, you will be able to:

1. Reflect on course material and its relevance to workplace experiences
2. Communicate effectively in the workplace in the aviation contexts
3. Evaluate experiences within the workplace, and regional and global industry trends that might lead to or affect future employment
4. Apply airline/airport operations and management skills and knowledge in the workplace.

N/A

Textbooks and Resources

Textbooks

There are no required textbooks.

IT Resources

You will need access to the following IT resources:

- CQUniversity Student Email
- Internet
- Unit Website (Moodle)

Referencing Style

All submissions for this unit must use the referencing style: [American Psychological Association 7th Edition \(APA 7th edition\)](#)

For further information, see the Assessment Tasks.

Teaching Contacts

Carl Gu Unit Coordinator
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Schedule

Week 1 - 04 Mar 2024

Module/Topic	Chapter	Events and Submissions/Topic
Intern		

Week 2 - 11 Mar 2024

Module/Topic	Chapter	Events and Submissions/Topic
Intern		

Week 3 - 18 Mar 2024

Module/Topic	Chapter	Events and Submissions/Topic
Intern		

Week 4 - 25 Mar 2024

Module/Topic	Chapter	Events and Submissions/Topic
Intern		

Week 5 - 01 Apr 2024

Module/Topic	Chapter	Events and Submissions/Topic
Intern		

Vacation Week - 08 Apr 2024

Module/Topic	Chapter	Events and Submissions/Topic
Intern		

Week 6 - 15 Apr 2024

Module/Topic	Chapter	Events and Submissions/Topic
Intern		

Week 7 - 22 Apr 2024		
Module/Topic	Chapter	Events and Submissions/Topic
Intern		
Week 8 - 29 Apr 2024		
Module/Topic	Chapter	Events and Submissions/Topic
Intern		
Week 9 - 06 May 2024		
Module/Topic	Chapter	Events and Submissions/Topic
Intern		
Week 10 - 13 May 2024		
Module/Topic	Chapter	Events and Submissions/Topic
Intern		
Week 11 - 20 May 2024		
Module/Topic	Chapter	Events and Submissions/Topic
Intern		
Week 12 - 27 May 2024		
Module/Topic	Chapter	Events and Submissions/Topic
Intern		
Review/Exam Week - 03 Jun 2024		
Module/Topic	Chapter	Events and Submissions/Topic
Exam Week - 10 Jun 2024		
Module/Topic	Chapter	Events and Submissions/Topic

Assessment Tasks

1 Interview

Assessment Type

Professional Practice Plans (learning plans)

Task Description

Students need to pass the interview before the internship starts.

Assessment Due Date

Return Date to Students

Weighting

20%

Assessment Criteria

No Assessment Criteria

Referencing Style

- [American Psychological Association 7th Edition \(APA 7th edition\)](#)

Submission

No submission method provided.

Graduate Attributes

- Communication
- Problem Solving
- Critical Thinking
- Information Literacy

- Information Technology Competence

Learning Outcomes Assessed

- Reflect on course material and its relevance to workplace experiences

2 Reflection Report

Assessment Type

Workplace Project

Task Description

The reflection report includes two components:

1. Working log: Interns are responsible for keeping a log of daily activities. The log should include all supervised aviation-related activities and the total hours worked each day and be submitted via Moodle at the end of the internship.
2. Performance evaluation: At the end of the internship, the intern's supervisor will need to fill out a performance evaluation and email it back to the internship coordinator. The evaluation is worth 80% of the assessment.

Assessment Due Date

Return Date to Students

Weighting

80%

Assessment Criteria

No Assessment Criteria

Referencing Style

- [American Psychological Association 7th Edition \(APA 7th edition\)](#)

Submission

Online

Graduate Attributes

- Communication
- Problem Solving
- Critical Thinking
- Information Literacy
- Team Work
- Information Technology Competence
- Cross Cultural Competence
- Ethical practice
- Social Innovation

Learning Outcomes Assessed

- Communicate effectively in the workplace in the aviation contexts
- Evaluate experiences within the workplace, and regional and global industry trends that might lead to or affect future employment
- Apply airline/airport operations and management skills and knowledge in the workplace.

Academic Integrity Statement

As a CQUniversity student you are expected to act honestly in all aspects of your academic work.

Any assessable work undertaken or submitted for review or assessment must be your own work. Assessable work is any type of work you do to meet the assessment requirements in the unit, including draft work submitted for review and feedback and final work to be assessed.

When you use the ideas, words or data of others in your assessment, you must thoroughly and clearly acknowledge the source of this information by using the correct referencing style for your unit. Using others' work without proper acknowledgement may be considered a form of intellectual dishonesty.

Participating honestly, respectfully, responsibly, and fairly in your university study ensures the CQUniversity qualification you earn will be valued as a true indication of your individual academic achievement and will continue to receive the respect and recognition it deserves.

As a student, you are responsible for reading and following CQUniversity's policies, including the [Student Academic Integrity Policy and Procedure](#). This policy sets out CQUniversity's expectations of you to act with integrity, examples of academic integrity breaches to avoid, the processes used to address alleged breaches of academic integrity, and potential penalties.

What is a breach of academic integrity?

A breach of academic integrity includes but is not limited to plagiarism, self-plagiarism, collusion, cheating, contract cheating, and academic misconduct. The Student Academic Integrity Policy and Procedure defines what these terms mean and gives examples.

Why is academic integrity important?

A breach of academic integrity may result in one or more penalties, including suspension or even expulsion from the University. It can also have negative implications for student visas and future enrolment at CQUniversity or elsewhere. Students who engage in contract cheating also risk being blackmailed by contract cheating services.

Where can I get assistance?

For academic advice and guidance, the [Academic Learning Centre \(ALC\)](#) can support you in becoming confident in completing assessments with integrity and of high standard.

What can you do to act with integrity?



Be Honest

If your assessment task is done by someone else, it would be dishonest of you to claim it as your own



Seek Help

If you are not sure about how to cite or reference in essays, reports etc, then seek help from your lecturer, the library or the Academic Learning Centre (ALC)



Produce Original Work

Originality comes from your ability to read widely, think critically, and apply your gained knowledge to address a question or problem